

USER MANUAL TRASH BAG CONTRACT

The **Trash Bag Contract** page lets you create, manage, and track customer contracts for trash bag services, including order details, billing cycles, and service status.

Trash Bag Contract

Trash Bag Contract

All Status ▾ | Date Start | Date End | e.g order code, customer name or grand tot |

Code ▾	Project Name ▾	Company ▾	Customer ▾	Created at ▾	Total Orders	Balance	Subtotal	Contract Status ▾	Status ▾
EBNZ-CTB7MXJLC <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Tamika Gittus	-	Tamika Gittus	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-FKFCVRMBRJ <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Morris Malone	-	Morris Malone	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-OSPH7HTUD <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Darren Darmania	-	Darren Darmania	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-IB4ODEATUF <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Rod Prince	-	Rod Prince Transport	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-G0IGVB7PNO <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Emma Philpot	-	Emma Philpot	29 July 2025	0	\$0.00	\$40.00	Accepted	Active
EBNZ-RCBY8HVZBX <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	M Crane	-	M Crane	29 July 2025	0	\$0.00	\$40.00	Accepted	Active

Here's the list version for the **Trash Bag Contract** page:

- **Create or Import Contracts:** Use the buttons to create a new contract or import existing ones.
- **Filter Options:** Filter contracts by status, date range, or customer/order details.
- **Contract Information:** View details such as project name, company, customer, created date, total orders, balance, subtotal, and status.
- **Contract Actions:** Use the three-dot menu to edit or cancel a contract.

Accepted

Pending

Declined

Contracts are grouped into **Accepted**, **Pending**, and **Declined**. Each status shows on its own page with the same layout but different functions.

Add New Trash Bag Contract

Trash Bag Contract									
<div>Import Trash Bag Contract</div> <div>New Trash Bag Contract</div>									
<div>All Status</div> <div>Date Start</div> <div>Date End</div> <div>e.g. order code, customer name or grand to</div> <div>Filter</div>									
Code	Project Name	Company	Customer	Created at	Total Orders	Balance	Subtotal	Contract Status	Status
EBNZ-CTB7MXFJLC <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Tamika Gittus	-	Tamika Gittus	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 0)</div> <div>Edit</div> <div>Cancel Order</div>									
EBNZ-FKFCVRMBRJ <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Morris Malone	-	Morris Malone	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 0)</div>									
EBNZ-OSPHH7HTUD <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Darren Darmania	-	Darren Darmania	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 0)</div>									
EBNZ-IB4ODEATUF <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Rod Prince	-	Rod Prince Transport	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 0)</div>									
EBNZ-G0I6VB7PND <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	Emma Philpot	-	Emma Philpot	29 July 2025	0	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 1)</div>									
EBNZ-RCBY8HVZBX <small>sales from JR Skip Bins & Trashpacks by Wayne</small>	M Crane	-	M Crane	29 July 2025	0	\$0.00	\$40.00	Accepted	Active
<div>(Seen : 1)</div>									

Trash bag Quote

CUSTOMER LOOKUP

CONTRACT DETAILS

CUSTOMER DETAIL

This action enables users to initiate the creation of a new trash bag contract

Add New Trash Bag Contract

Trash Bag Contract

All Status

Code	Project Name	Company	Customer	Created at	Total Orders	Balance	Subtotal	Contract Status	Status
EBNZ-CTB7MXFJLC <small>sales from JR Skip Bins & Trashpocks by Wayne</small>	Tamika Gittus	-	Tamika Gittus	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-PKFCVRMBRJ <small>sales from JR Skip Bins & Trashpocks by Wayne</small>	Morris Malone	-	Morris Malone	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-OSPHH7HTUD <small>sales from JR Skip Bins & Trashpocks by Wayne</small>	Darren Darmania	-	Darren Darmania	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-IB40DEATUF <small>sales from JR Skip Bins & Trashpocks by Wayne</small>	Rod Prince	-	Rod Prince Transport	30 July 2025	5	\$0.00	\$40.00	Accepted	Active
EBNZ-G06VB7PNO <small>sales from JR Skip Bins & Trashpocks by Wayne</small>	Emma Philpot	-	Emma Philpot	29 July 2025	0	\$0.00	\$40.00	Accepted	Active

Import Excel

Pilih file excel

No file chosen

Here's the simple guide for the **Import Excel** window:

- **Download Template:** Click the download icon to get the correct Excel template format.
- **Choose File:** Select the Excel file you want to import from your computer.
- **Import Button:** Click **Import** to upload and process the file.
- **Close Button:** Exit the window without importing.

Users have the ability to download the entire list of rental bin contracts. This feature is particularly useful for record-keeping, reporting, or external sharing purposes.