

USER MANUAL DASHBOARD

The **Dashboard** gives you an overview of your operations, including stock levels, tasks, and driver performance.

Skip Stock Levels

SKIP STOCK LEVELS					
<div> <div>2</div> <div>-- All Yard --</div> <div>12 Sep 2025</div> </div>					
Bin	12/09/2025				
	Damage	Delivery	On Site	Pickup	Stock
2 m3	0	0	7	0	3
6 m3	0	0	15	0	-4
8 m3	0	0	10	0	-4
4 m3	0	0	16	0	12
10 m3	0	0	1	0	-1

In Stock
Limited Stock
Out of Stock

1

View Detail Stock Level

View the stock details of your skips by size.

- **View Detail Stock Level:** See detailed stock information.
- **Filter:** Select a date and yard to refine results.

Note: You need to set up the details in the **Stock Level Menu** first.

Change Overs

(79) Change Over's				
<div><input type="text" value="Search"/> Search</div>				
Customer	Date	Address	Bin Information	Status
Podmatrix Total Building +61436820817	12/09/2025	1102 Cambridge Road, CAMBRIDGE 7170, Tasmania	8 m3 (Mixed Heavy / C&D Waste)	<div>Completed</div> <div>⋮</div>
ID Joinery +61488123174	12/09/2025	38 Sunderland Street, MOONAH 7009, Tasmania	4 m3 (Mixed Heavy / C&D Waste)	<div>Quick edit</div> <div>Edit</div>
S Sajben 0419271653	12/09/2025	2 Swan Street, Bridgewater 7030, Tasmania	bag (General Waste)	<div>Open</div> <div>⋮</div>
Leanne Ford	12/09/2025	28 Hayton Place, Bridgewater 7030, Tasmania	bag (General Waste)	<div>Open</div> <div>⋮</div>
Shelly Burke 0438-664-477	12/09/2025	4 Stieglitz Place, Bridgewater 7030, Tasmania	bag (General Waste)	<div>Open</div> <div>⋮</div>
<div>see all task change over</div>				

View the list of change over tasks.

- **Filter:** Search by customer name.
- **Three Dots Icon:** Quick edit or full edit of the task.
- **See All Change Overs:** View the complete list in detail.

Empty and Return

(0) Empty and Return's				
<div>Search <input type="button" value="Search"/></div>				
Customer	Date	Address	Bin Information	Status
Not task found.				
<div>See all task empty and return</div>				

View the list of empty-and-return tasks.

- **Filter:** Search by customer name.
- **Three Dots Icon:** Quick edit or full edit of the task.
- **See All Empty and Returns:** View the complete list in detail.






Deliveries

(9) Delivery's				
			Search	Search
Customer	Date	Address	Bin Information	Status
Exbuilt Concepts +61435414071	12/09/2025	26 Hill Street, BELLERIVE 7018, Tasmania	2 m3 (Mixed Heavy / C&D Waste)	Completed
Maevin Group +61418588699	12/09/2025	105 Musks Road, SANDFORD 7020, Tasmania	6 m3 (Mixed Heavy / C&D Waste)	Completed
Renaë Allones +61407652267	12/09/2025	136 Lewisham Scenic Drive, Lewisham 7173, Tasmania	6 m3 (Mixed General / Light Waste)	Completed
JennyCoombes +61407247006	12/09/2025	15 Sechron Street, BATTERY POINT 7004, Tasmania	4 m3 (Mixed General / Light Waste)	Completed
Sarah Clifford +61407212177	12/09/2025	14 Wilson Street, MIDWAY POINT 7171, Tasmania	6 m3 (Mixed General / Light Waste)	Completed

View the list of delivery tasks.

- **Filter:** Search by customer name.
- **Three Dots Icon:** Quick edit or full edit of the task.
- **See All Deliveries:** View the complete list in detail.

Pickups

(6) Pickup's				
<div><input type="text" value="Search"/> <input type="button" value="Search"/></div>				
Customer	Date	Address	Bin Information	Status
Jai Webber +61498492116	12/09/2025	2A High Street, OATLANDS 7120, Tasmania	8 m3 (Green Waste)	Completed 
Exbuilt Concepts +61435414071	12/09/2025	Audrey/19 Lefroy Street, Hobart 7000, Tasmania	4 m3 (Mixed General / Light Waste)	 Quick edit Edit
Raymark Roofing +61362451175	12/09/2025	4 Maranoa Road, Kingston Beach 7050, Tasmania	4 m3 (Concrete & Masonry)	Completed 
JennyCoombes +61407247006	12/09/2025	15 Sechron Street, BATTERY POINT 7004, Tasmania	4 m3 (Mixed General / Light Waste)	Completed 
Andrew Riseley +61417872855	12/09/2025	3 South Terrace, LAUDERDALE 7021, Tasmania	4 m3 (Mixed Heavy / C&D Waste)	Completed 
<div><input type="button" value="see all task pickup"/></div>				

View the list of pickup tasks.

- **Filter:** Search by customer name.
- **Three Dots Icon:** Quick edit or full edit of the task.
- **See All Pickups:** View the complete list in detail.

On Site

View the list of bins currently on site.

- **Filter:** Search by customer name.
- **Show Only Older Than 30 Days:** Tick the box to display bins on site for over 30 days.
- **Three Dots Icon:** Reschedule, create a change over, or create a pickup task.
Tip: This is another way to manage on-site bins and create tasks.
- **See All On-Site:** View the complete list in detail.

Overdue

View the list of overdue bins on site.

- **Filter:** Search by customer name.
- **Three Dots Icon:** Reschedule, create change over, edit, or go to the order.

Driver Success Pickups

See a summary of each driver's successful pickups.

- **Download Report:** Export the report for a selected driver.