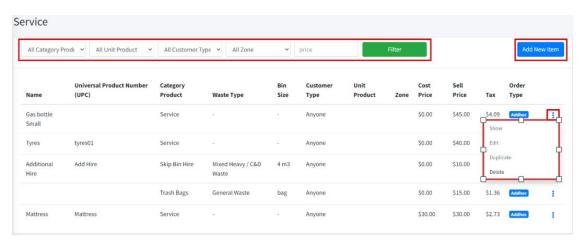


## **USER MANUAL SERVICES**

The **Service page** lets you manage all service items related to bin hire and additional products.



## **Service**

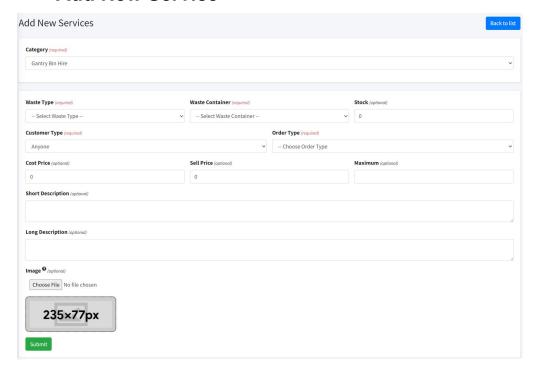


- **Filters**: At the top, you can filter services by category product, unit product, customer type, zone, or price.
- Add New Item: Use this button to create a new service entry.
- **Service List**: Displays all services with details such as name, UPC, category, waste type, bin size, customer type, unit product, zone, cost price, sell price, tax, and order type.
- Actions (: menu):
  - a. Show: View full details of the service.
  - b. **Edit**: Update service information.
  - c. **Duplicate**: Copy the service setup to create a new one quickly.
  - d. **Delete**: Remove the service from the system.

**Note**: This page helps you control pricing, service availability, and product management efficiently.



## **Add New Service**



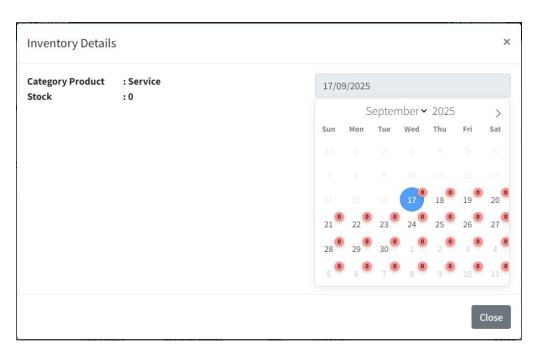
The **Add New Services page** lets you create a new service entry for your bin hire operations.

- Category: Choose the service category (e.g., Gantry Bin Hire).
- Waste Type & Container: Select the type of waste and the container used.
- Stock: Set available stock for the service.
- Customer Type & Order Type: Define which customers can order and the order type.
- Cost Price / Sell Price / Maximum: Enter pricing details for the service.
- Short & Long Description: Add descriptions to explain the service.
- **Image**: Upload an image to represent the service.
- Submit: Save the new service.

**Note**: This page ensures all details are properly recorded before making the service available.



## **Show Service**



The **Service Details (Show Service)** window gives you a quick view of a service's availability.

- **Category Product**: Shows which category the service belongs to (e.g., Service, Bin Hire).
- **Stock**: Displays how many units are available.
- Calendar View: Highlights availability per day. Red numbers indicate zero stock, while selected dates show details for that specific day.
- Close Button: Exit the view when done.

**Note**: This page is useful for checking stock levels and availability of a service on specific dates.